

BASIC COMPUTER COURSE

Directed at the new computer user. This course is presented in six lessons and provides a basic understanding of computer hardware and software. Objectives include hands-on training of how to open, write, edit, search, and save files, in addition to, how to use different storage devices and how to maintain computers. The Basic Course also includes information about the internet and e-mail programs. Upon completion of the Basic Course, students should be ready to take the Intermediate and Internet/E-Mail Courses, which are also offered by the Senior Center of York.